



## Volunteer Positions & Duties

- Each D.W. member is responsible for 12 volunteer hours.
- These can be all at once or broken up in to ½ days to suit you best.
- The a.m. shift is typically 8-12, p.m. is 1-5. \*Approximate Only, times vary according to show length & schedule.
- Please arrive 15 min. prior to shift and sign-in at show office.

### SHOW RELATED POSITIONS

**Announcer** – The announcer is responsible for making sure the show is moving along according to the schedule and making the show more interesting for spectators. Indicating **only rider number** before ride and **after they have ridden**; name of rider, which test they are riding and possibly a few interesting details about their horse (name, breed, interesting facts). They will thank our sponsors and announce lunchtime, changes in order of go, scratches, breaks in the show, or messages to riders and volunteers who may be in the barn.

**Show Secretary's Assistant** – Assist show secretary in any manner necessary. Help with distributing rider check in/numbers, recording marks, handing out ribbons.

**Show Steward's Assistant** – Needed only if there is no "Shadow Steward" to assist show Steward in any manner necessary, this is generally a trained position.

**Driver for Judges** – Pick up Judge at hotel and arrive at Show office 20-30 minutes prior to first test. Return Judge to Hotel or Airport. This position is open to non-competitors only.

**Gate Keeper** – Remove section of fence (gate) at the letter "A" for Dressage ring to allow rider to enter, and replace fencing immediately. Upon salute at the end of the test remove the fence to allow rider to exit the ring. This position is open to responsible volunteers aged 12 & up.

**Runner** – Transports the Dressage tests from both rings from Judges booth to the show office for tabulation – no need to actually run! May help with running/walking other items around show grounds as necessary. This position is open to volunteers aged 8 & up.

**Scribe** – The scribe sits with the Judge during all tests, and has had previous training or experience in writing the language of Dressage. They can quickly and neatly fill out test scores and jot the judge's comments to aid the rider in further development. This is a formally trained position by attending a Scribing Clinic and having experience at Schooling shows. Please inquire if you are interested.

**Tabulator** – Located in the show office, the Runner will hand the Tabulator the tests so the final scores and percentages of each test can be calculated.

**Whipper-in** – Directs riders from warm-up ring to show ring, right on time by the schedule. Is supplied with 2-way radio so they can keep in touch with show office.

**Overnight Security** – Camps onsite at the show grounds monitors activity and performs night check on all horses.

### NON SHOW RELATED POSITIONS

**Bingo** – Attend Bingo at McPhillips St. Station and assist as directed. There are various Bingo dates throughout the year.

**Awards Banquet/Awards Committee Helpers** – Assist organizing and preparing for DW year-end awards Banquet.

**Annual General Meeting Committee** – Assist making arrangements for AGM.

**Traveling Schooling Show Organizer/Helper** – Organizes and assists with schooling shows at local barns.